



# CITY OF LARKSPUR FILMING/PHOTOGRAPHY PERMIT

400 MAGNOLIA AVE. - LARKSPUR, CA 94939  
(415) 927 - 5110

## 1. APPLICANT DETAILS

Production Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_ Company City, State, Zip: \_\_\_\_\_

Company Phone: \_\_\_\_\_ Permit Contact: \_\_\_\_\_

Contact Email: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Location Manager: \_\_\_\_\_ Director: \_\_\_\_\_

Producer: \_\_\_\_\_ On Location Contact: \_\_\_\_\_

On Location Cell #: \_\_\_\_\_

## 2. PRODUCTION DETAILS

Title or Product: \_\_\_\_\_

Filming Location Address': \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Hours & Dates of filming: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Short Description of Project:

Description of any part of the film activity which may cause public alarm such as the use of any animals, gunfire or pyrotechnics and/or other special effects:

List the amount/type of vehicles/equipment to be employed as part of the film activity along with a parking plan:

# In Crew including drivers, models, etc, = \_\_\_\_\_ # Of days including set-up/tear down = \_\_\_\_\_

Cost of Permit = \$ \_\_\_\_\_

### 3. Filming Coordinator Approval

- Encroachment Permit:  YES  NO
- Parking Plan:  YES  NO
- Resident Notification Requirement:  YES  NO
- COI/Additional Insured Reviewed:  YES  NO
- Amplified Noise Music:  YES  NO
- Special Effects:  YES  NO
- Special Hours:  YES  NO
- Use of Public Property:  YES  NO

Filming Coordinator Notes:

**LIST OF ATTACHMENTS**

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**FILMING IN CITY OF LARKSPUR  
HOLD HARMLESS AND INDEMNIFICATION AGREEMENT**

As part of this Photography/Filming Permit, the Applicant and its successors and assigns shall indemnify, defend, and hold harmless the City of Larkspur ("City"), its elected officials, officers, employees, agents, representatives, contractors, and assigns (collectively, the "Indemnitees") from and against any and all claims, demands, liabilities, judgments, damages (including consequential damages), awards, interests attorneys' fees, costs and expenses of whatever kind or nature, at any time arising out of or in any way connected with the City's review and/or approval of this Photography/Filming Permit and/or any actions pursuant to the Photography/Filming Permit taken by the Applicant.

Applicant's obligation to indemnify, defend and hold harmless the Indemnitees under this Photography/Filming Permit shall apply, regardless of fault, or any acts or omissions, or negligent conduct, whether active or passive, on the part of the Applicant or the Indemnitees, with the exception of the Indemnitees' gross negligence or willful misconduct.

Applicant's obligation to defend the Indemnitees under this Photography/Filming Permit shall be at the Applicant's sole expense and using counsel selected or approved by the City in the City's sole discretion.

**APPLICANT'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**FILMING COORDINATOR'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PERMIT IS PAID AND ISSUED:**  YES  NO